NOTICE OF THE SECOND EXTRAORDINARY GENERAL MEETING
TO THE MEMBERS

NOTICE is hereby given that the Second Extraordinary General Meeting ("EGM") of the Members of QUALITEK LABS LIMITED ("the Company") will be held on **Saturday, December 5, 2026 at 11:30 A.M. (IST)** at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301, to transact the following special business:

SPECIAL BUSINESS

1. **ALTERATION OF THE OBJECTS CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY:**

   To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

   "**RESOLVED THAT** pursuant to the provisions of Sections 4, 13 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Incorporation) Rules, 2014 and other applicable rules made thereunder, including any statutory modification(s), amendment(s) or re-enactment(s) thereof for the time being in force, and subject to such approvals, permissions, consents and registrations as may be required under applicable law, the consent of the members of the Company be and is hereby accorded to alter Clause III(A) of the Memorandum of Association of the Company by substituting the existing sub-clauses 3 & 4 of Clause III(A) with the following new sub-clauses 3 & 4 and inserting new sub-clauses 3A and 3B between them:

   "3. To provide homologation and certifications services for products; to carry-out social compliance audits, factory assessment services and geo-technical surveys; to provide industrial hygiene, environmental, health and safety audit or assessment services; to conduct general trainings; to provide lab operation and management services including supply of manpower, chemicals, consumables etc., to provide consultancy services related to laboratory set-up & its accreditation, turnkey solutions; and to undertake and carry out research, investigations, experiments, tests, validations etc. that may assist any of the businesses of the company."

   "3A. To establish, operate and provide services as an independent third-party Inspection Body for carrying out inspection, verification, examination, assessment, survey, conformity assessment and related activities for products, materials, equipments, systems, facilities and other specified requirements, in accordance with applicable national and international standards, specifications, regulatory requirements, contractual requirements and applicable conformity assessment schemes."

   "3B. To undertake third-party conformity assessment and certification activities, where legally and technically applicable, including certification of products, processes, management systems and other conformity assessment schemes, in accordance with applicable standards, regulations, schemes and accreditation requirements."

   "4. To carry on the business of testing, inspection and certification in Health & Beauty products, Cosmetics, Ayurvedic & Herbal products, Medical Devices, Hard goods, Toys, Packaging Materials, Food Products, Beverages & Tobacco, Minerals (Coal, Coke & Iron Ore), Basic Metals & Fabricated Metal Products, Machinery & Equipments, Electrical & Optical Equipments, Other Transport Equipments, Soil & Building Materials, Handicraft Products etc."

   RESOLVED FURTHER THAT the existing sub-clauses 1, 2, and 5 of Clause III(A), and the provisions contained in Clause III(B) of the Memorandum of Association of the Company, shall remain unchanged and continue to remain in full force and effect.

RESOLVED FURTHER THAT the alteration of the Objects Clause as aforesaid shall not, by itself, be construed as granting or constituting any accreditation, certification, license, approval, authorisation or permission required under any applicable law, standard, scheme or regulatory framework for undertaking any particular activity.

RESOLVED FURTHER THAT any Director of the Company and/or the Company Secretary, severally, be and are hereby authorised to file Form MGT-14 and such other forms, returns, documents and applications as may be required with the Registrar of Companies, stock exchange and/or any other statutory, regulatory or governmental authority, and to make such minor, non-substantive modifications, corrections or alterations as may be required by the Registrar of Companies or any other competent authority, without altering the substance of the approval accorded by the members, and to do all such acts, deeds, matters and things as may be necessary, proper, expedient or incidental to give effect to this resolution."

Place:- Noida
Date:- 13th November, 2026

By order of the Board of Directors

Sd/-
Antaryami Nayak
MD & CEO

Registered Office:
73, National Park, Lajpat Nagar-IV,
Lajpat Nagar (South),
New Delhi-110024, India

Email:- company.secretary@qualiteklab.com
website:- www.qualiteklab.com

NOTES

1. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ("Act"), setting out the material facts in respect of the business under Item No. 1 of the Notice, is annexed hereto.

2. The EGM shall be held in physical mode at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301. Members are requested to attend the EGM in person or through their proxies/authorised representatives. No facility for participation in the EGM through Video Conferencing/Other Audio-Visual Means is being provided.

3. A Member entitled to attend and vote at the EGM is entitled to appoint a proxy to attend and vote on his/her behalf and such proxy need not be a Member of the Company. The instrument appointing the proxy, duly completed and signed, should be deposited at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301, not less than forty-eight hours before the commencement of the EGM. A proxy shall not have the right to speak at the EGM and shall not be entitled to vote except on a poll.

4. A person can act as a proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than ten per cent of the total share capital of the Company carrying voting rights. A Member holding more than ten per cent of the total share capital of the Company carrying voting rights may appoint a single person as proxy, who shall not act as proxy for any other person or shareholder.

5. The instrument appointing a proxy shall be in writing and shall be signed by the appointer or his/her attorney duly authorised in writing or, if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorised by it. The proxy form in Form MGT-11 is annexed to this Notice.

6. Members/Proxies/Authorised Representatives attending the EGM at the venue are requested to bring the duly completed and signed Attendance Slip annexed to this Notice and produce a valid proof of identity for admission to the EGM venue. The Route Map to the venue of the EGM is annexed to this Notice.

7. During the period beginning twenty-four hours before the time fixed for the commencement of the EGM and ending with the conclusion of the EGM, a Member entitled to vote at the EGM shall be entitled to inspect the proxies lodged with the Company, provided not less than three days' notice in writing of the intention to inspect the proxies is given to the Company.

8. Corporate/Institutional Members intending to send their authorised representatives to attend the EGM and vote on their behalf are requested to send a certified true copy of the Board Resolution/Authority Letter pursuant to Section 113 of the Act to the Company at company.secretary@qualiteklab.com, with a copy marked to the Scrutinizer at compliancerjac@gmail.com, sufficiently in advance of the EGM.

9. The Notice of the EGM is being sent through electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories/RTA, and in physical mode through the permitted mode of dispatch under Section 20 of the Act to those Members whose e-mail addresses are not registered. The Notice is also available on the website of the Company at www.qualiteklab.com, on the website of BSE Limited at www.bseindia.com and on the website of CDSL at www.evotingindia.com.

10. In case of joint holders, the Member whose name appears first in the Register of Members or, in the case of shares held in dematerialised form, in the list of Beneficial Owners furnished by the Depositories as on the relevant cut-off date, shall be entitled to vote at the EGM.

11. The relevant documents referred to in this Notice and the accompanying Explanatory Statement, including the existing Memorandum of Association of the Company and the Memorandum of Association marked with the proposed alterations, shall be available for inspection by the Members at the Registered Office and the Corporate Office of the Company on all working days, except Saturdays, Sundays and public holidays, during business hours up to the date of the EGM, and electronically on request sent to company.secretary@qualiteklab.com. The documents shall also be available for inspection at the EGM venue during the continuance of the EGM.

12. Pursuant to Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations, the Company is providing its Members with the facility to cast their votes electronically through remote e-voting in respect of the business proposed to be transacted at the EGM, through Central Depository Services (India) Limited ("CDSL"). The facility for voting through ballot paper/polling paper shall also be made available at the EGM venue, and Members attending the EGM who have not cast their vote through remote e-voting shall be able to exercise their right to vote at the EGM through ballot paper/polling paper.

13. The remote e-voting period shall commence on **Wednesday, December 2, 2026 at 9:00 A.M. (IST)** and shall end on **Friday, December 4, 2026 at 5:00 P.M. (IST)**. The remote e-voting facility shall be disabled by CDSL thereafter.

14. Members whose names appear in the Register of Members/Beneficial Owners maintained by the Depositories as on **Saturday, November 28, 2026**, being the cut-off date, shall be entitled to avail the facility of remote e-voting as well as voting at the EGM. The voting rights of Members shall be in proportion to their shareholding in the paid-up equity share capital of the Company as on the cut-off date.

15. A Member may attend the EGM even after exercising his/her right to vote through remote e-voting; however, such Member shall not be entitled to vote again at the EGM.

16. Once the vote on a resolution is cast by a Member through remote e-voting, the Member shall not be allowed to change it subsequently.

17. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.

18. The Board of Directors has appointed CS Ronak Jhuthawat, Company Secretary in Practice, of M/s. Ronak Jhuthawat & Co., as the Scrutinizer to scrutinize the remote e-voting process and the voting conducted at the EGM in a fair and transparent manner.

19. The Scrutinizer shall, after the conclusion of voting at the EGM, scrutinize the votes cast at the EGM through ballot paper/polling paper and through remote e-voting, and shall, within two working days of the conclusion of the EGM, submit a consolidated Scrutinizer's Report to the Chairman of the EGM or any person authorised by him.

20. The results of the voting shall be declared by the Chairman or the person authorised by him on the basis of the Scrutinizer's Report and shall be placed on the website of the Company at https://www.qualiteklab.com/ and on the website of CDSL at www.evotingindia.com , and shall simultaneously be submitted to BSE Limited, in accordance with the applicable provisions of the SEBI Listing Regulations. The voting results are required to be submitted to the stock exchange within two working days of conclusion of the General Meeting.

21. Subject to receipt of the requisite number of votes, the resolution set out in this Notice shall be deemed to have been passed on the date of the EGM.

22. Members whose e-mail addresses are not registered with the Company/Depositories/RTA and who wish to receive the Notice of EGM and/or remote e-voting instructions may register/update their e-mail address and other requisite details with:
    a) their respective Depository Participant(s), in case the shares are held in dematerialised form; or
    b) M/s. Skyline Financial Services Private Limited, Registrar and Share Transfer Agent (“RTA”) of the Company, in case the shares are held in physical form.

23. Members holding shares in dematerialised form are requested to intimate changes, if any, pertaining to their address, e-mail address, telephone/mobile number, bank account details and nomination, etc., to their respective Depository Participant(s). Members holding shares in physical form are requested to intimate such changes to the Company's RTA, M/s. Skyline Financial Services Private Limited, in accordance with the applicable provisions and prescribed forms.

24. Pursuant to Section 72 of the Act, Members holding shares in physical form may make a nomination in respect of the shares held by them in the Company. Members holding shares in dematerialised form may contact their respective Depository Participant(s) for registration or change of nomination.

25. Members holding shares in physical form are advised to dematerialise their shareholding in the Company. Further, in accordance with the applicable provisions of the SEBI Listing Regulations, requests for transfer of securities shall be processed only in dematerialised form.

26. Members seeking any information or clarification concerning any item of business proposed to be transacted at the EGM are requested to send their queries to the Company at

company.secretary@qualiteklab.com sufficiently in advance of the EGM to enable the Company to provide the requisite information/clarification at the EGM.

27. The Company has appointed M/s. Skyline Financial Services Private Limited as its Registrar and Share Transfer Agent. Members may contact the RTA for matters relating to transfer/transmission, dematerialisation, consolidation of shares, change of address, updation of bank details, nomination and other share-related matters.

    M/s. Skyline Financial Services Private Limited
    Registrar and Share Transfer Agent
    D-153A, 1st Floor, Okhla Industrial Area, Phase-I,
    New Delhi – 110020
    Tel.: 011-40450193-97 / 011-26812682-83
    Website: www.skylinerta.com

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1

The Company is presently engaged in the business of testing, inspection and certification services, as set out in Clause III(A) of its Memorandum of Association ("MOA").

With a view to widening the scope of its services, the Company proposes to operate as an independent third-party Inspection Body, to undertake third-party conformity assessment and certification activities, and to carry on testing, inspection and certification services across additional product categories. The altered Objects Clause is also required to be submitted to the accreditation and assessment bodies in connection with the proposed Inspection Body and conformity assessment activities of the Company.

Accordingly, the Board of Directors, at its meeting held on 13th November, 2026, approved, subject to the approval of the Members, the alteration of Clause III(A) of the MOA by substituting the existing sub-clauses 3 and 4 with new sub-clauses 3 and 4 and inserting new sub-clauses 3A and 3B between them, in the manner set out in the resolution at Item No. 1 of this Notice. The existing sub-clauses 1, 2 and 5 of Clause III(A) and Clause III(B) of the MOA shall remain unchanged.

Pursuant to Sections 4 and 13 of the Companies Act, 2013 ("Act"), the alteration of the Objects Clause of the MOA requires the approval of the Members by way of a Special Resolution. The alteration shall take effect upon its registration by the Registrar of Companies.

A copy of the existing MOA of the Company and the MOA marked with the proposed alterations is available for inspection by the Members as set out in the Notes to this Notice.

None of the Directors or Key Managerial Personnel of the Company or their respective relatives is, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 1, except to the extent of their shareholding in the Company, if any.

The Board recommends the Special Resolution set out at Item No. 1 of the Notice for approval of the Members.

Place:- Noida
Date:- 13th November, 2026

By order of the Board of Directors

Sd/-
Antaryami Nayak
MD & CEO

Registered Office:
73, National Park, Lajpat Nagar-IV,
Lajpat Nagar (South),

New Delhi-110024, India

Email:- company.secretary@qualiteklab.com
website:- www.qualiteklab.com

INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND VOTING AT THE EGM

A. Remote e-Voting

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing its Members the facility to cast their votes electronically through the electronic voting system provided by Central Depository Services (India) Limited ("CDSL").

2. The remote e-Voting period shall commence on **Wednesday, December 2, 2026 at 9:00 A.M. (IST)** and shall end on **Friday, December 4, 2026 at 5:00 P.M. (IST)**. The remote e-Voting facility shall be disabled by CDSL thereafter.

3. Members whose names appear in the Register of Members / List of Beneficial Owners maintained by the Depositories as on **Saturday, November 28, 2026** ("Cut-off Date") shall be entitled to avail the facility of remote e-Voting and voting at the EGM. The voting rights of Members shall be in proportion to their shareholding in the paid-up equity share capital of the Company as on the Cut-off Date.

4. A person who is not a Member as on the Cut-off Date should treat this Notice for information purposes only.

5. A Member may attend the EGM in person even after exercising his/her right to vote through remote e-Voting, but shall not be entitled to vote again at the EGM.

6. Members who have not cast their vote through remote e-Voting and are otherwise eligible to vote shall be entitled to vote at the EGM venue through ballot paper/polling paper.

7. Once the vote on a resolution is cast by a Member through remote e-Voting, the Member shall not be allowed to change it subsequently.

B. Procedure for Remote E-Voting

Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 (now part of the SEBI Master Circular for listed entities), individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants, by way of a single login credential. The e-voting process consists of the following steps:

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode

A. Login method for Individual shareholders holding securities in demat mode

In terms of the applicable SEBI circulars/master circulars relating to e-Voting facility provided by listed companies, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and e-mail ID in their demat accounts in order to access the e-Voting facility.

Type of Shareholders	Login Method
Individual Shareholders holding securities in Demat mode with **CDSL**	1. Users who have opted for CDSL Easi / Easiest facility can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & My Easi New (Token) Tab. 2. After successful login, the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by the company. On clicking the e-voting option, the user will be able to see the e-Voting page of the e-Voting service provider for casting the vote during the remote e-Voting period. Additionally, links are also provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com: click on login & My Easi New (Token) Tab and then click on the registration option. 4. Alternatively, the user can directly access the e-Voting page by providing Demat Account Number and PAN from an e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on the registered Mobile & Email as recorded in the Demat Account. After successful authentication, the user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding securities in Demat mode with **NSDL**	1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL at https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under the 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see the e-Voting page. Click on the company name or e-Voting service provider name and you will be re-directed to the e-Voting service provider website for casting your vote during the remote e-Voting period. 2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3. Visit the e-Voting website of NSDL at https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under the 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to the NSDL Depository site wherein you can see the e-Voting page. Click on the company name or e-Voting service provider name and you will be redirected to the e-Voting service provider website for casting your vote during the remote e-Voting period. 4. For OTP based login, you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You

	will have to enter your 8-digit DP ID, 8-digit Client ID, PAN, Verification Code and generate OTP. Enter the OTP received on the registered email ID/mobile number and click on login. After successful authentication, you will be redirected to the NSDL Depository site wherein you can see the e-Voting page. Click on the company name or e-Voting service provider name and you will be re-directed to the e-Voting service provider website for casting your vote during the remote e-Voting period. 
Individual Shareholders holding securities in Demat mode through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After successful login, you will be able to see the e-Voting option. Once you click on the e-Voting option, you will be redirected to the NSDL/CDSL Depository site after successful authentication, wherein you can see the e-Voting feature. Click on the company name or e-Voting service provider name and you will be redirected to the e-Voting service provider website for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at the abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL.

Login Type	Helpdesk Details
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911.
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at 022-4886 7000 and 022-2499 7000.

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode

Login method for remote e-Voting for physical shareholders and shareholders other than individuals holding in demat form

(i) The shareholders should log on to the e-voting website www.evotingindia.com.

(ii) Click on “Shareholders” module.

(iii) Now enter your User ID: (a) for CDSL: 16 digits beneficiary ID; (b) for NSDL: 8 Character DP ID followed by 8 Digits Client ID; (c) shareholders holding shares in physical form should enter the Folio Number registered with the Company.

(iv) Next enter the Image Verification as displayed and click on Login.

(v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.

(vi) If you are a first-time user, follow the steps given below:

• PAN: Enter your 10 digit alpha-numeric PAN issued by the Income Tax Department (applicable for both demat shareholders as well as physical shareholders). Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by the Company/RTA or contact the Company/RTA.

• Dividend Bank Details OR Date of Birth (DOB): Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login. If both the details are not recorded with the depository or the Company, please enter the member ID / folio number in the Dividend Bank Details field.

(vii) After entering these details appropriately, click on “SUBMIT” tab.

(viii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach the ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is also to be used by the demat holders for voting on resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through the CDSL platform. It is strongly recommended not to share your password with any other person and to take utmost care to keep your password confidential.

(ix) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolution contained in this Notice.

(x) Click on the EVSN for “Qualitek Labs Limited” on which you choose to vote.

(xi) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.

(xiii) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.

(xiv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.

(xv) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.

(xvi) If a demat account holder has forgotten the login password, then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xvii) There is also an optional provision to upload BR/POA, if any, which will be made available to the Scrutinizer for verification.

Additional facility for Non-Individual Shareholders and Custodians – for remote voting only

• Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the “Corporates” module.

• A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.

• After receiving the login details, a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.

• The list of accounts linked in the login will be mapped automatically and can be delinked in case of any wrong mapping.

• It is mandatory that a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify the same.

• Alternatively, Non-Individual shareholders are required to mandatorily send the relevant Board Resolution/Authority letter etc., together with the attested specimen signature of the duly authorised signatory who is authorised to vote, to the Scrutinizer at compliancerjac@gmail.com and to the Company at company.secretary@qualiteklab.com, if they have voted from the individual tab and not uploaded the same in the CDSL e-voting system for the Scrutinizer to verify the same.

Process for those shareholders whose email/mobile no. are not registered with the Company/Depositories

1. For physical shareholders: please provide the necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card) and AADHAR (self-attested scanned copy of Aadhar card) by email to company.secretary@qualiteklab.com or to the RTA.

2. For demat shareholders: please update your email ID & mobile no. with your respective Depository Participant (DP).

3. For individual demat shareholders: please update your email ID & mobile no. with your respective Depository Participant (DP), which is mandatory while e-Voting through the Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013, or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 21 09911.

Voting at the EGM venue

(a) The facility for voting through ballot paper/polling paper shall be made available at the EGM venue.

(b) Only those Members whose names appear in the Register of Members / Beneficial Owners as on the cut-off date, i.e. Saturday, November 28, 2026, and who are present at the EGM in person or through proxy/authorised representative and have not cast their vote through remote e-Voting, shall be entitled to vote at the EGM through ballot paper/polling paper.

(c) Members who have already cast their vote through remote e-Voting may attend the EGM but shall not be entitled to vote again at the EGM.

C. Scrutinizer

The Board of Directors has appointed CS Ronak Jhuthawat, Company Secretary in Practice, M/s Ronak Jhuthawat & Co., as the Scrutinizer to scrutinize the remote e-Voting process and voting at the EGM in a fair and transparent manner.

The Scrutinizer shall submit his consolidated report to the Chairman or a person authorised by him after completion of the voting process.

D. Declaration of Results

The results of the voting shall be declared by the Chairman or a person authorised by him on the basis of the Scrutinizer's Report and shall be placed on the Company's website and on the website of CDSL and shall also be submitted to BSE Limited, in accordance with the applicable provisions of the SEBI Listing Regulations. The resolutions shall be deemed to have been passed on the date of the EGM, subject to receipt of the requisite majority.

QUALITEK LABS LIMITED

CIN: L74999DL2018PLC334105

Registered Office: 73, National Park, Lajpat Nagar-IV, Lajpat Nagar (South), New Delhi – 110024, India
Corporate Office: C-40, Near Nexa Showroom, Block C, Sector 57, Noida, Uttar Pradesh – 201301
Website: www.qualiteklab.com
E-mail: company.secretary@qualiteklab.com

ATTENDANCE SLIP

PLEASE FILL IN THE ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL

Joint Shareholders may obtain additional Attendance Slips at the venue of the Meeting.

Folio No.: _____ **DP ID:** _____

Client ID: _____ **No. of Shares:** _____

Name and Address of the Shareholder:

I/We hereby record my/our presence at the Second Extraordinary General Meeting ("EGM") of the Members of QUALITEK LABS LIMITED, held on Saturday, December 5, 2026 at 11:30 A.M. (IST) at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301.

Signature of Member / Proxy / Authorised Representative

Notes:

1. Members/Proxies/Authorised Representatives attending the EGM are requested to bring the duly completed and signed Attendance Slip and produce valid proof of identity for admission to the EGM venue.
2. Members attending the EGM in person are requested to sign the Attendance Slip at the time of registration.
3. In case of joint holders, the Member whose name appears first in the Register of Members / list of Beneficial Owners, as applicable, shall be entitled to attend and participate in the EGM.
4. A Member who has appointed a proxy may attend the EGM; however, such Member shall not be entitled to vote at the EGM if the proxy appointed by such Member exercises the voting rights on behalf of the Member, subject to the applicable provisions of the Companies Act, 2013.
5. DP ID and Client ID are applicable to Members holding shares in dematerialised/electronic form.

QUALITEK LABS LIMITED
CIN: L74999DL2018PLC334105
Registered Office: 73, National Park, Lajpat Nagar-IV, Lajpat Nagar (South), New Delhi – 110024, India
Corporate Office: C-40, Near Nexa Showroom, Block C, Sector 57, Noida, Uttar Pradesh – 201301
Website: www.qualiteklab.com
E-mail: company.secretary@qualiteklab.com

MGT-11
PROXY FORM
[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies Management and Administration) Rules, 2014]

Name of the Member(s): _____

Registered Address: _____

E-mail ID: _____

Folio No. / DP ID / Client ID: _____

No. of Shares held: _____

I/We, being the Member(s) of **Qualitek Labs Limited**, holding Equity Shares of the above-named Company, hereby appoint:

1. Name: _____

Address: _____

E-mail ID: _____

Signature: _____

or failing him/her

2. Name: _____

Address: _____

E-mail ID: _____

Signature: _____

or failing him/her

3. Name: _____

Address: _____

E-**mail ID:** _____

Signature: _____

and whose signature(s) are appended below as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Second Extraordinary General Meeting ("EGM") of the Members of Qualitek Labs Limited, to be held on

Saturday, December 5, 2026 at 11:30 A.M. (IST) at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301 and at any adjournment thereof, in respect of the following resolution:

SPECIAL BUSINESS RESOLUTIONS

Resolution No.	Particulars of Resolution	For	Against
1	Alteration of the Objects Clause of the Memorandum of Association of the Company.		

Signed this.....day of.....2026

Signature of Shareholder.....

Signature of Proxy holder(s).....…

Notes:

1. This Form of Proxy, in order to be effective, must be duly completed, signed and deposited at the Corporate Office of the Company at C-40, Sector 57, Noida, Uttar Pradesh – 201301, not less than 48 hours before the commencement of the EGM.
2. A proxy need not be a Member of the Company.
3. A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A Member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy, who shall not act as proxy for any other person or shareholder.
4. It is optional for a Member to indicate his/her preference by marking "√" in the appropriate column against the resolutions. If the "For" or "Against" column is left blank, the proxy shall be entitled to vote at his/her discretion.
5. The proxy shall not have the right to speak at the EGM and shall be entitled to vote only in accordance with the applicable provisions of the Companies Act, 2013.
6. The resolution proposed to be considered at the EGM is set out in the Notice of the Second Extraordinary General Meeting of the Company.

VENUE OF EGM

Corporate Office of the Company: C-40, Sector 57, Noida, Uttar Pradesh – 201301

